

# North Country Estates

~~~~~ A deed protected community ~~~~~

[www.nce-hoa.org](http://www.nce-hoa.org)

979-703-1819

700 University Dr. East, Suite 108, College Station, TX 77840

## PROPERTY MODIFICATION REQUEST

|     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|     | DATE:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 1.  | Owner Name(s):                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 2.  | NCE Property Address:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 3.  | Current Mailing Address (if different):                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 4.  | Phone:                      Cell:                      Email:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 5.  | Class of modification: <input type="radio"/> Permanent <input type="radio"/> Temporary/Portable (choose one)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 6.  | Proposed use of structure:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 7.  | Design specifications, materials to be used, color, height, width, depth, etc:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 9.  | Desired start date:                      Est Completion Date:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 10. | <b>Please include separate attachment(s) with one or more drawings showing the following:</b><br>10.1 Front setback (50'), plus side and rear setbacks (30'/50') from property lines.<br>10.2 Placement of the construction/modification project on the property.<br>10.3 The position of the house and garage, plus any other structures on the property.<br>10.4 Driveways, current and proposed, and type composition.<br>10.5 If culvert installation is involved, attach proof of coordination and approval by County Road & Bridges.<br>10.6 Placement of the aerobic sprinkler heads and radius of the water pattern.                                                                                                        |
| 11. | <b>Please include separate attachment(s) with documentation from the manufacturer of the proposed project. If this is a custom design structure, provide a rendered drawing if structure is within 30' of house.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 12. | <b>NOTE:</b> By signing below the owner 1) certifies that they understand that incomplete requests will slow the approval process, 2) that permission is granted to the NCA HOA Directors and its agents to enter the property to inspect the worksite and/or work, 3) that the owner/contractor will abide by all 'conditions and restrictions' contained in the approval letter, and 4) that work being done is exactly as approved by the Board. Unapproved construction is a violation of the Approval Letter (Form 21) conditions and restrictions and MAY result in costly changes for the homeowner or the contractor.<br><br>Owners Printed Name: _____ Signature: _____<br><br>Owners Printed Name: _____ Signature: _____ |
|     | <b>Insure you have included the attachments listed above (see items #10 &amp; #11 above).</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|     | <b><u>SAVE</u> and EMAIL completed form to <a href="mailto:HOAARC@bhhscaiber.com">HOAARC@bhhscaiber.com</a> or mail a copy to:<br/>700 University Dr. East, Suite 108, College Station, TX 77840<br/>Missing information will likely cause a delay in processing. Need help with this form? Please contact an ARC or Board Member. Contact info at <a href="http://www.nce-hoa.org">www.nce-hoa.org</a></b>                                                                                                                                                                                                                                                                                                                         |